



Certified Nursing Assistant/Home Care Aide Program Syllabus

Instructor

Sheila Brown, LPN

Email

shbrown@philander.edu

Office Location

Titus Bldg. Ste. B 205

Mission of Philander Smith University

The mission of Philander Smith University is to graduate academically accomplished students, grounded as advocates for social justice, determined to change the world for the better.

Description

The Certified Nursing Assistant/Home Care Aide Program focuses on safe and effective functioning when providing client care in the healthcare setting and/or the home environment. Emphasis is placed on assisting clients with activities of daily living and performing fundamental skills. This Program will prepare graduates for taking the Nursing Assistant Certification examination in Arkansas. The program is approved by and based on a curriculum from the Office of Long-Term Care. The program is a 90-hours theory and clinical course which consists of 74 classroom/skills lab hours and 16 clinicals hours. Class times and days are listed below:

Theory Days

Section 01: Tuesday, Wednesday, Thursday 8:30 AM – 12:30 PM

Class 1 to 19

Section 02: Tuesday, Wednesday, Thursday 1:00 PM – 5:00 PM

Class 1 to 19

Section 03: Tuesday, Wednesday, Thursday 5:30 PM – 9:30 PM

Class 1 to 19

Clinical Days

Two 8-hour Clinical Days (Days may vary)

All Sections: (Tuesday, Wednesday, or Thursday) 6:30 AM – 2:30 PM

Class 20 to 21

Enrollment Requirements

In order to be accepted in the CNA program, the applicant must:

- Be at least 18 years old
- Be a high school graduate with transcript or have an earned GED with certificate
- Be able to read, write, and speak English
- Have a Driver's license or State ID
- Have a Social Security Card
- Be in good health and able to bend, twist, and lift at least 50 pounds
- Must provide a current immunization record
- Must have a negative Tuberculin skin test (TST) or clear chest X-ray
- Must have a Hepatitis B 3 vaccine series or positive titer, or waiver

- Must have an influenza vaccine (Flu)
- Must have at least one COVID-19 Vaccine
- Able to clear [Background Check from the State Police and a negative drug screen](#) (For more information, please review the list of [disqualifying criminal offenses.](#))
- Not listed as a sex offender
- *CPR certified before clinical rotation*
- *A completed application form*

Required Materials

- *One set of plain black scrubs*
- *Leather closed toed, non-canvas shoes*
- *A notebook, or binder, with paper and pockets. (A binder is suggested.)*
- *Watch with second hand*
- *Black ink for documentation during clinical rotations*
- *Small pocket notebook for clinical rotations*
- *Stethoscope*
- *Instructor selected textbook and workbook*

Additional Requirements

- *Short, neat, clean nails (no more than 1/4 inch in length; NO acrylic or other "fake" nails, no colored polish)*
- *No observable body piercings, other than 1 in each ear*
- *Hair neat, clean, natural color, and off the collar at all times*
- *Beards and mustaches must be neat and trimmed*

Required Text:

Fuzy, J. (2022). Hartman's Nursing Assistant Care: The Basics, 6th Ed. Hartman Publishing, Inc.

Student Workbook

Hartman's Nursing Assistant Care: The Basics, 6th Edition
by Hartman Publishing and Jetta Fuzy, RN, MS

Attendance

Participants are expected to be present for all theory class days and clinical rotations. Due to the number of clinical hours required by the Office of Long-Term Care, clinical rotations are not able to be made up if absent.

Philander Smith University CNA training Faculty and Administrative Staff

Sheila Brown LPN – Instructor

shbrown@philander.edu

Reshuner Davis, RN – Instructor

rdavis@philander.edu

Deveta Crouther, BSN, RN – Primary Instructor, Director

dcrouther@philander.edu

Class Rules

1. Be a few minutes early to class each day, or ON TIME.
2. Attend all class and clinical days. (See attendance notes above.)
3. Cell use during class is prohibited. Silence cell phones during class.

4. Dress for the class should be appropriate, as practice skills will be performed with a clinical partner during labs.
5. Come to class prepared with a notebook, paper, pens/pencils, your handbook, textbook & workbook.
6. Each student is responsible for maintaining the cleanliness and organization of the classroom, skills lab, and supplies.
7. Standard and other precautions will be followed at all times, to maintain a clean environment.

Grading Scale

Letter Grade	Points	Score
A	600-540	100% -90%
B	539-480	89% - 80%
C	479-420	79% - 70%
F	Below 419	Below 70%

CNA link

https://jics.philander.edu/ICS/Admissions/CNA_Program.jnz



Certified Nursing Assistant/Home Care Aide Program Fees

Itemized Fees List

• Tuition	\$800.00
• Books	70.00
• Uniforms	75.00
• CPR	65.00
• TB Skin Test	35.00
• Certification Exam	125.00
• Background Check and Drug Screen	120.00
• Supplies (stethoscope & watch)	60.00

Total Charges **\$1350.00**