



## Certified Nursing Assistant/Home Care Aide Program Syllabus

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### **Mission of Philander Smith University**

The mission of Philander Smith University is to graduate academically accomplished students, grounded as advocates for social justice, determined to change the world for the better.

### **Description**

The Certified Nursing Assistant (CNA)/Home Care Aide Program focuses on safe and effective functioning when providing client care in the healthcare setting and/or the home environment. Emphasis is placed on assisting clients with activities of daily living and performing fundamental skills. The program prepares graduates to take the Nursing Assistant Certification examination in Arkansas. The program is approved by and based on a curriculum from the Arkansas Department of Human Services – Division of Medical Services - Office of Long-Term Care. The program is 104.5 hours theory/lab/skills and clinical. The course consists of 88.5 classroom/skills/lab hours and 16 clinicals hours plus a final exam. Class times and days are listed below:

#### **Theory Days**

Section 01: Tuesday, Wednesday, Thursday 8:30 AM – 12:30 PM	Class 1 to 21
Section 02: Tuesday, Wednesday, Thursday 1:00 PM – 5:00 PM or	Class 1 to 21
Section 03: Tuesday, Wednesday, Thursday 5:30 PM – 9:30 PM or	Class 1 to 21

#### **Clinical Days**

Section 01: Tuesday, Wednesday, or Thursday	6:30 AM – 3:00 PM	Class 22 to 23
Section 02: Tuesday, Wednesday, or Thursday	6:30 AM – 3:00 PM	Class 22 to 23
Section 03: Tuesday, Wednesday, or Thursday	6:30 AM – 3:00 PM	Class 22 to 23

**Two 8-hours clinical days. Days may vary.**

Final Exam	Class	24
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### **Admission Requirements**

Prospective students must meet the following eligibility requirements:

- Be at least 18 years old
- Demonstrate the ability to read, write, and speak English
- Possess a high school diploma or GED (proof required)
- Be in good health and able to bend, twist, and lift at least 50 pounds, and free from communicable disease.
- Receive approval form a nursing faculty advisor or the primary instructor.
- Submit a completed CNA application through Philander Smith University
- Receive approval from a nursing faculty advisor or primary instructor.
- Complete all the general university admission procedures (refer to the PSU catalog and student handbook for more information.
- Not be listed on the Long Term Care Facility (LTCF) Employment Clearance Registry with a disqualification status due to a substantiated administrative finding of abuse, neglect, misappropriation of resident property, or a disqualifying criminal record in accordance with Ark. Code Ann. § 20-38-101.

## **ENROLLMENT PREREQUISITES**

Students will not be permitted to enroll in the Certified Nursing Assistant program until all of the following requirements have been satisfied:

- Completion of all general admission requirements for Philander Smith University
- Submission of the Certified Nursing Assistant Program Application
- Proof of high school diploma or GED
- Valid government-issued photo identification (current driver's license or state ID)
- Present a Social Security card
- Cleared a Criminal background check
- Present a current CPR card (must be AHA)
- Have a negative Drug Screening report
- Immunization Record to include:
  - Influenza (flu) vaccine during current flu season
  - Tuberculosis (TB) skin test or current Chest X-Ray
  - Rubeola (measles), Mumps, Rubella (MMR) – 2 vaccine doses or positive titer
  - Tetanus, Diphtheria Pertussis (Tdap) within 10 years
  - Varicella (chickenpox) vaccine or positive titer or medically documented history
  - Hepatitis B (3 vaccine series) or positive titer
  - Fully vaccinated against COVID-19

## **Required Materials**

- One set of plain black scrubs
- Leather closed toed, non-canvas shoes
- A notebook, or binder, with paper and pockets. (A binder is suggested.)
- Watch with second hand
- Black ink for documentation during clinical rotations
- Small pocket notebook for clinical rotations
- Stethoscope
- Instructor selected textbook and workbook

## Additional Requirements

- Short, neat, clean nails (no more than 1/4 inch in length; NO acrylic or other "fake" nails, no colored polish)
- No observable body piercings, other than 1 small ring/stud in each ear
- Hair neat, clean, natural color, and off the collar at all times
- Beards and mustaches must be neat and trimmed
- No colognes, perfumes, or aftershave at any time due to clients' potential allergic response

## Required Text:

Fuzy, J. (2022). *Hartman's Nursing Assistant Care: The Basics*, 6th Ed. Hartman Publishing, Inc.

## Student Workbook

*Hartman's Nursing Assistant Care: The Basics*, 6th Edition by Hartman Publishing and Jetta Fuzy, RN, MS

## Attendance

Participants are expected to be present for all theory class days and clinical rotations. Due to the number of clinical hours required by the Office of Long Term Care, clinical rotations are not able to be made up if absent.

## Philander Smith University CNA training Faculty and Administrative Staff

**Sheila Brown LPN** – *Instructor*

[shbrown@philander.edu](mailto:shbrown@philander.edu)

**Deveta Crouther, BSN, RN** – *Primary Instructor, Director*

[dcrouther@philander.edu](mailto:dcrouther@philander.edu)

## Class Rules

1. Be a few minutes early to class each day, or ON TIME.
2. Attend all class and clinical days. (See attendance notes above.)
3. Cell use during class is prohibited. Silence cell phones during class.
4. Dress for the class should be appropriate, as practice skills will be performed with a clinical partner during labs.
5. Come to class prepared with a notebook, paper, pens/pencils, your handbook, textbook & workbook.
6. Each student is responsible for maintaining the cleanliness and organization of the classroom, skills lab, and supplies.

## Grading Scale

Letter Grade	Points	Score
A	600-540	100% -90%
B	539-480	89% - 80%
C	479-420	79% - 70%
F	Below 419	Below 70%

CNA link

[https://jics.philander.edu/ICS/Admissions/CNA\\_Program.jnz](https://jics.philander.edu/ICS/Admissions/CNA_Program.jnz)

### **Certified Nursing Assistant/Home Care Aide Program Fees**

#### Itemized Fees List

• Tuition	\$800.00
• Books	70.00
• Uniforms	75.00
• CPR	65.00
• TB Skin Test	35.00
• Certification Exam	125.00
• Background Check and Drug Screen	120.00
• Supplies (stethoscope & watch)	60.00
<b>Total Charges</b>	<b>\$1350.00</b>